



**CNP Fall
Confernece 2025**



Who is enrolled in PowerSchool?

Allowed Enrollments

- K - 12 students working toward a High School Diploma.
- Grades 13 15- AAS students receiving special education services until age 21.
- Pre - K under very specific rules

Pre-K Enrollments

● [Copy of 1.21 Data Code Manual Non-Traditional School Types - Google Docs](#)

1.21: Non-Traditional Student Type

Select Student > State/Province-AL > Click Add/Edit > Click New > Review Non-Traditional Student Type drop-down

[Click Here for Screenshots](#)

Name	Definition/Guidance	Code	Code Locked to LEA
Full Time Virtual	TO BE RETIRED 6/30/2021 *See Digital Equity Learning Preferences	FTV	
Home Schooled	A school age student who receives his/her education at home or any other place besides a traditional school.	HS	✓
HeadStart	Early childhood program (3 yrs to 5 yrs) that is federally funded.	HST	✓
Local PK	Early childhood program for students age 4 that is sponsored by the LEA.	LPK	✓
OSR/First Class PK	Early childhood program for students age 4 that is sponsored by a grant awarded to the LEA by the Dept. Of Early Childhood.	OSR	✓
Private School Services	A student who attends private school and receives special education services from the LEA (school code 4999)	PS	✓
PK Special Ed. Services	A preschool student who is enrolled for special education services only.	SES	✓
Specialized Treatment Services	A student (K-12) who receives planned, individualized, intensive services at a treatment center in areas of behavior, discipline, addictions, mental health, rehabilitation due to illnesses/injuries, special needs for severe learning and/or physical disabilities, or court order mandates.	STS	✓
Non Public - Non State Funded	Non public school students who are attending classes and are not funded by ADM. This is not to be used for Home School Athletes	NPNF	



DC Students

DC Students - Matched vs Unmatched

- ALSDE receives new DC file on July 1

- LEAs receive new DC file on

July 2

The screenshot shows the 'StudentData' application interface. The header includes the Alabama State Department of Education logo and the URL 'STUDENT.ALSDE.EDU/'. The navigation bar has tabs for 'App Home', 'Enrollment', 'Assessments', 'Career Tech', 'Child Nutrition' (highlighted), 'Federal Programs', and 'Instruction'. Below the navigation bar is the 'Student Data Summary - Last Enrollment' section. It features a 'SYSTEM SELECTION' table with columns for 'School Year', 'School System', and 'School'. The 'School Year' dropdown is set to '2023; 2022 - 2023'. To the right of this table is a dropdown menu with two options: 'DC Students - Matched' (highlighted) and 'DC Students - UnMatched'. Below the dropdown menu is a table with columns for 'Grade' and 'Assessment'. The table has four rows: 'EL (EL = 1, 2 & 6)', 'Homeless', 'Target Assistance', and 'Schoolwide'. The 'Grade' column is currently empty.

SYSTEM SELECTION		
School Year	2023; 2022 - 2023	
School System		
School		

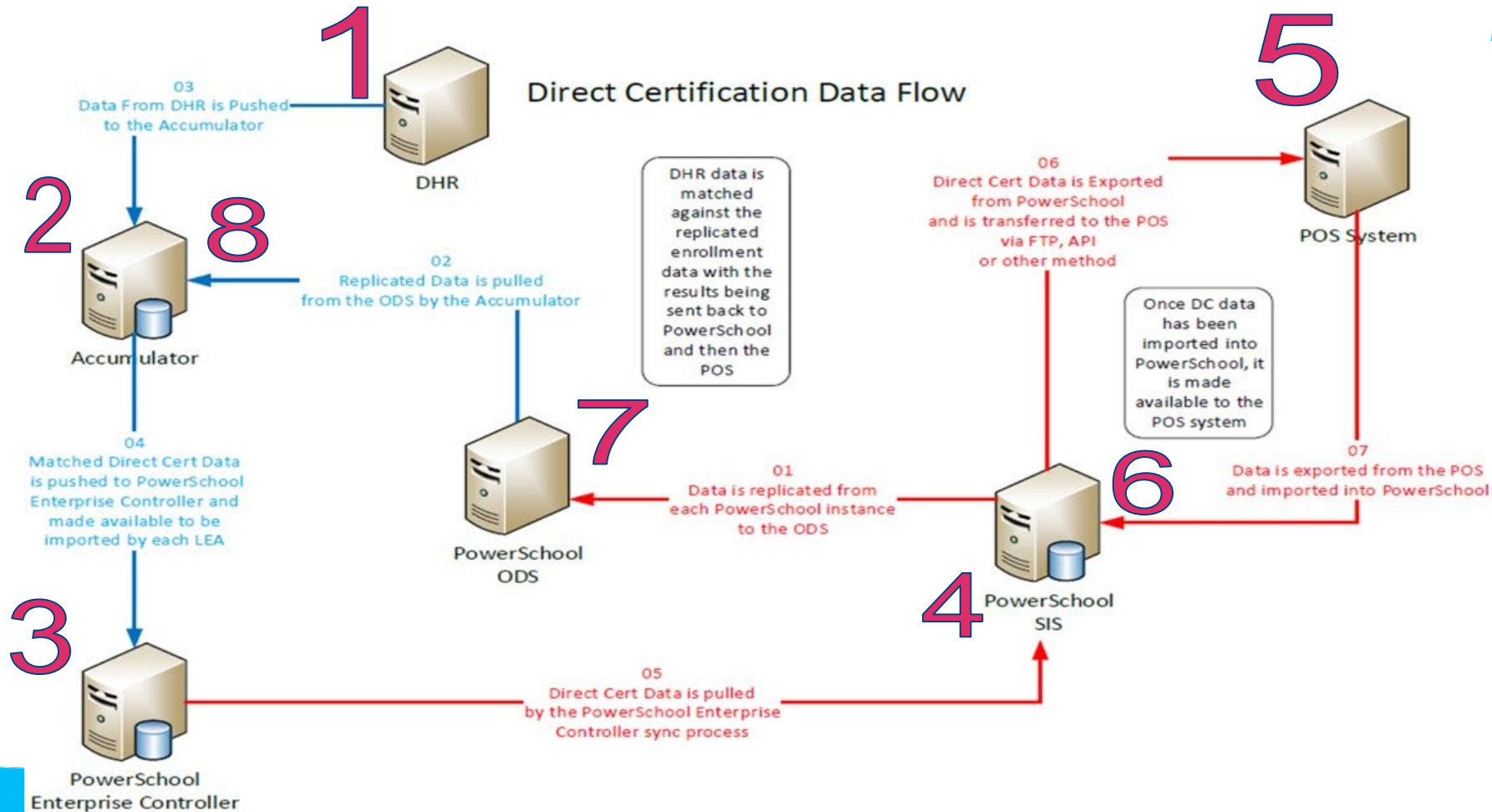
Grade	Assessment
	EL (EL = 1, 2 & 6)
	Homeless
	Target Assistance
	Schoolwide

DC Students - Matched

Five out of Six below

- Last Name
- First Name
- DOB
- Gender
- Race
- Zip (first 5)

Direct Certification Data Flow



All lines in blue are managed by ALSDE, all lines in red are managed by either the LEA, PowerSchool or the POS vendor

Timing is Key!

- ALSDE DC file imports into the state enterprise controller every morning around 10:00 AM CST
- PowerSchool lunch sync occurs every hour from the state enterprise controller.
- When is your district syncing from your POS back into PowerSchool?
- When are you moving data from PowerSchool into your POS?
- ALSDE nightly replication begins around 7:00 PM at night sending Lunch data back to AIM

What you should NOT be importing back into PowerSchool from your POS.

- Identified Population Field - determined by ALSDE DC file only.
- Any DC status - only students with a Paid, Reduced or Free status should be updated in PowerSchool by the POS vendor.
- Temp student should be written back into PS as Paid. Do not send a temp code.

Any student that has a DC status with a blank identified population is an indication that your POS system is qualifying students as DC and writing them back to PowerSchool erroneously.

CEP Districts

There is no need to have any file importing back into SIS from your Point of Sale System.

Students should only have either a DC designation or a paid designation. No other designations should be used.

If it is your first year as a CEP district, be sure to go update any old application based free/reduced statuses to paid in the SIS.



Lunch Page in PowerSchool

Lunch Status

- DC lunch status will have identified population that is listed in the DC matched file in AIM.
- The LEAs should structure their export to their POS system to translate a parent declined to Full Paid
- Change History can be used to track any changes made to the status. Use to help track down issues

Lunch

Adams, Wednesday Brooke 10 1967699024 OHS

Lunch status Free-DC (FDC)

Application #

Date Submitted 0/0/0

Date Responded 0/0/0

Lunch ID 0

Current balance \$ 0.00

Alabama State Reporting Information

Identified Population

Identified Population: Direct Certification (SNAP) Case ID:

Parent Declined Add/Edit

☐ Parent Declined Start Date: End Date:

Lunch History

Submit

Change History

Free-DC (FDC) ▼

- (no status)
- Full pay (P)
- Reduced (R)
- Free (F)
- Temporary (T)
- Free-DC (FDC)
- Reduced-DC (RDC)



What makes lunch status go off track?

Why are extended students not marked when they live together?

Addresses matter! Both mailing and home address. Can you spot the difference?

2415 County Road 62		
Lafayette	Alabama (AL)	36862
Chambers	01017	
Lat: 32.950529, Lng: -85.4569832		
 Validate	⚠ Address Not Validated	

2415 County Road 62		
Lafayette	Alabama (AL)	36862-3915
Chambers	01017	
Lat: 32.950529, Lng: -85.4569832		
 Validate	⚠ Address Not Validated	

How to navigate around finding other students living with the student.

PSCB Reports > Misc > Siblings List

Address Type

Student Grouping

Home Address

Family Per Row

Home Address

Copy

CSV

TSV

Print

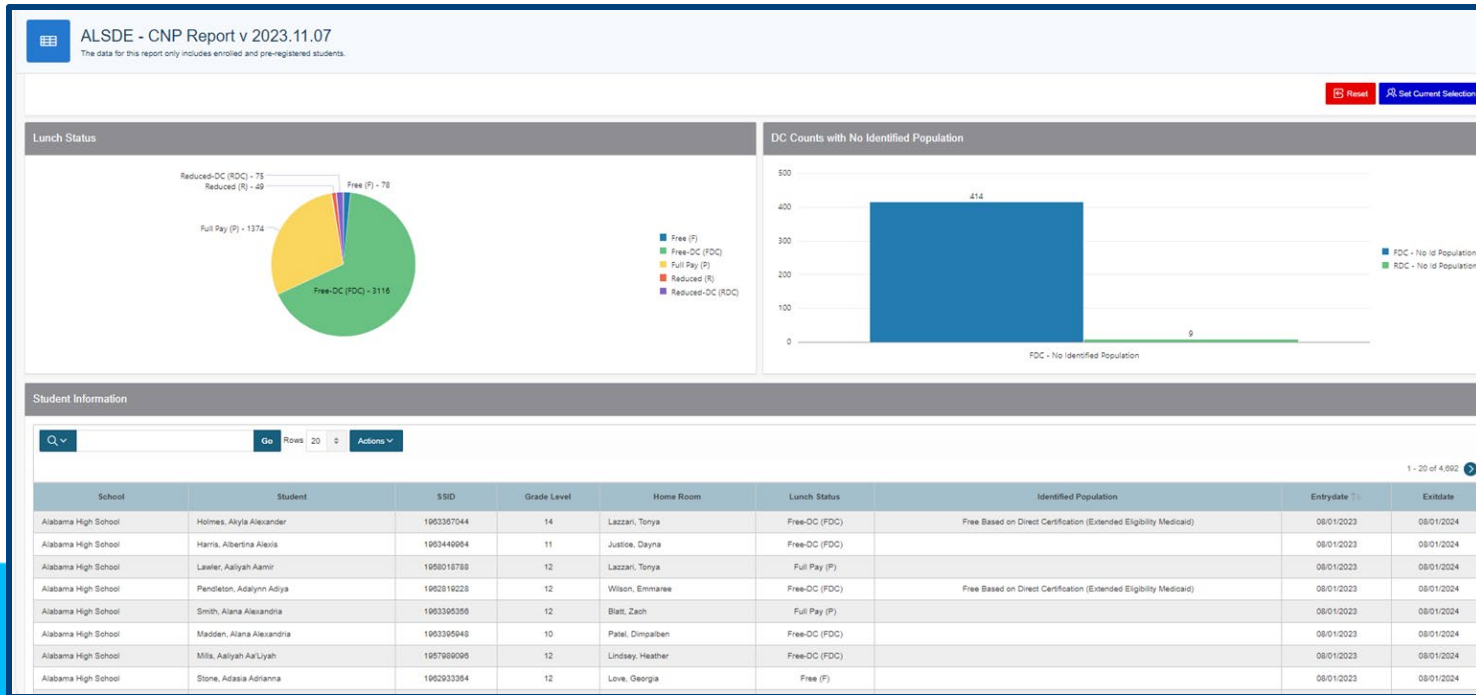
PDF

Make Current Student Selection

Home Address	Count	Students (Grade Level - School - Track)
	21	- Adams, Zykimbraya (15 - AHS -) - Jackson, Janet D (12 - AHS -) - smith, Zyra (12 - AHS -) - Harris, Holly Joy (11 - AHS -) - Ray, Zy'kiria (11 - AHS -) - Tankersley, Bluey (11 - AHS -) - Bond, James Earl (10 - AHS -) - Richardson, Kevin (10 - AHS -) - Tankersley, Thomas (10 - AHS -) - smith, John (10 - AHS -) - Robinson, Jeremy (9 - AHS -) - Wayne, Bruce Dewayne (3 - APS2 -) - Duck, Zy'keria (0 - APS2 -) - Heeler, Bingo (0 - AHS -) - Heeler, Bluey (0 - APS3 -) - Jackson, Michael Jermaine (0 - APS2 -) - Skywalker, Zy'keria (0 - APS3 -) - Tankersley, Bluey (0 - APS3 -) - WHITE, LAINEY DIANE (0 - APS -) - Wayne, John (0 - APS -) - Sparks, Libby (-3 - APS -)
1205 Wallace Ave, Opelika	8	- Chavez Martin, Jalyynn Janeel' (11 - AHS -) - Vicente-Vicente, Zariyah (10 - AHS -) - Vicente Vicente, Za'Kharia (9 - AHS -) - Vicente Martin, Drue Elise (7 - AMS -) - Vicente Martin, Emma Evette (5 - AIS3 -) - Chun Lucas, Jamaal Janell (4 - AIS3 -) - Vicente Martin, Jasler Jha'Cameron Marques (4 - AIS3 -) - Vicente Martin, William (1 - APS2 -)
402 Watkins Ave, Opelika	7	- Sanders, A'Nadia Angelina (11 - AHS -) - Sanders, Ashton Asianna (10 - AHS -) - Sanders, Brandy Brock (10 - AHS -) - Barnes, De'Andre Dillon (7 - AMS -) - Barnes, Ja'Nyiah Jefflyn (3 - AIS2 -) - Fernandez, Ja'Niya Jeffrey (3 - AIS2 -) - Baker, Zachary (1 - APS3 -)
415 Wittel Ave, Opelika	7	- Smith, Christian Daniela (8 - AMS -) - Smith, Christian Daniela (8 - AMS -)

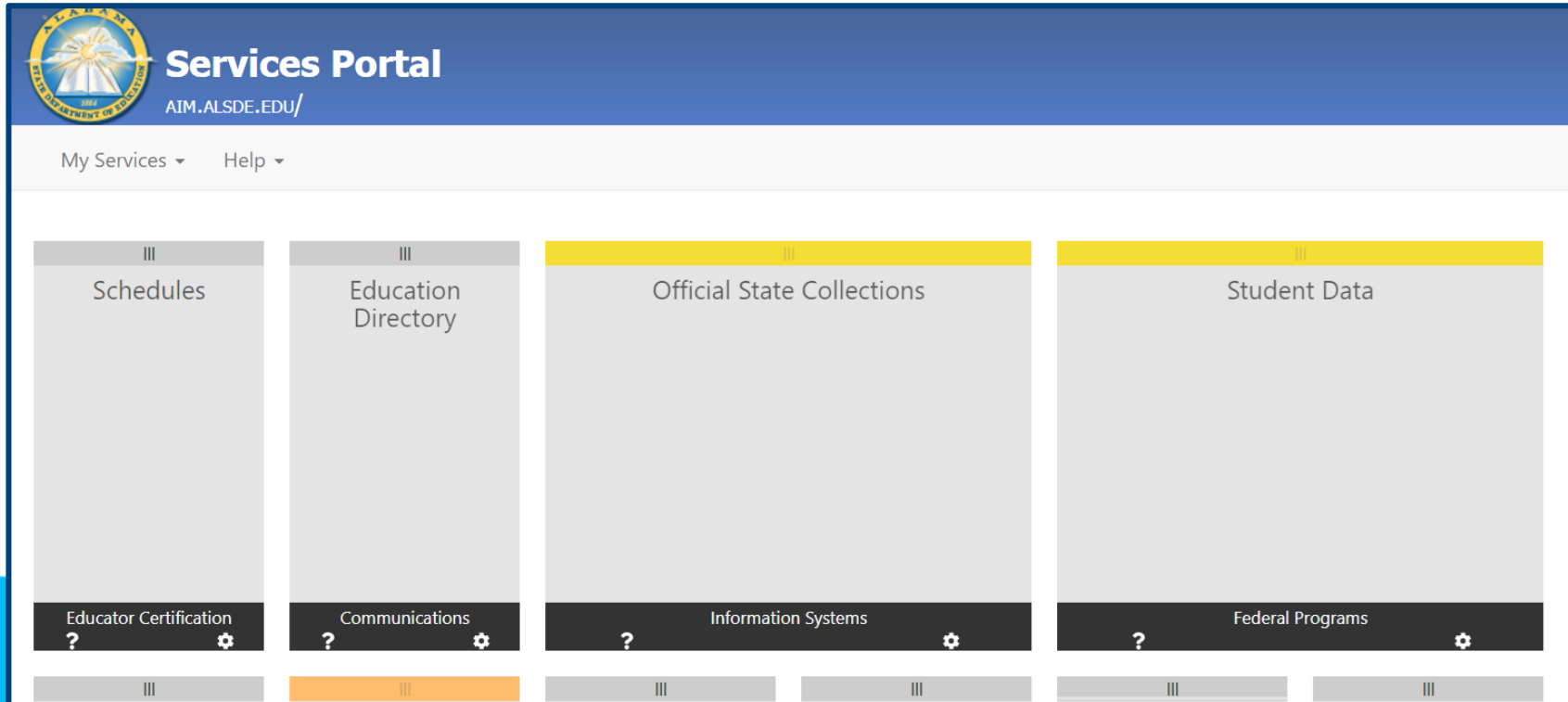
Is there a report in PowerSchool that I can go look to find Direct Cert students in order to compare what is being uploaded into my Point of Sale system from PowerSchool in comparison to AIM?

Enterprise Reports - CNP Report can be run from the district level.



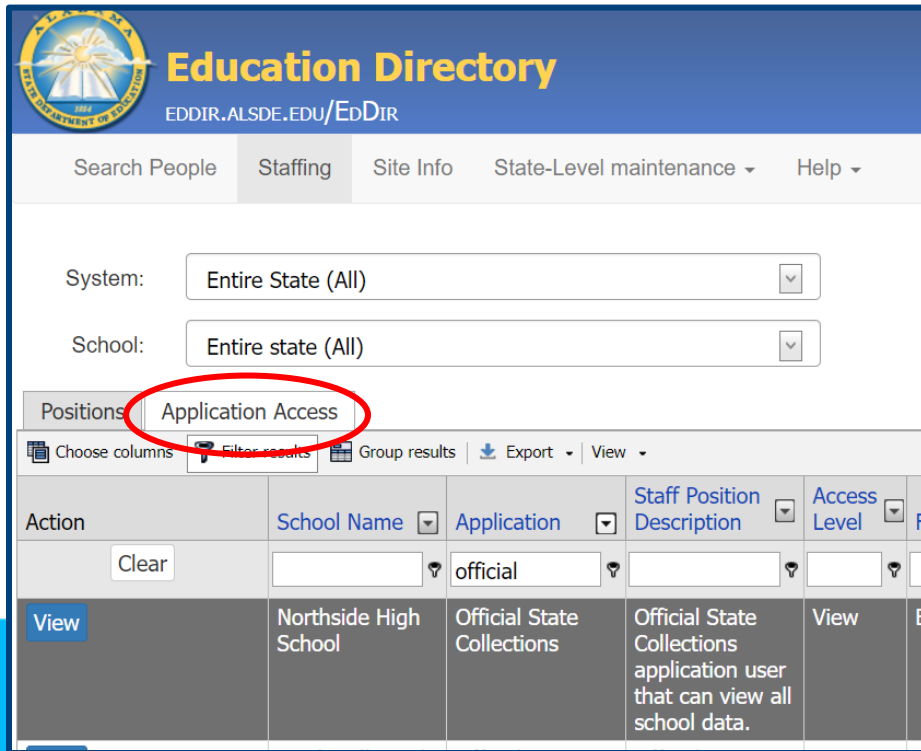
Explain how to access the 20 or 40 day report and explain how the information is collected for each item. What do we tell IT to access this report?

AIM - Official State Collections Tile



Explain how to access the 20 or 40 day report and explain how the information is collected for each item. What do we tell IT to access this report?

How to give access to the Official State Collections Tile?



Education Directory
EDDIR.ALSDE.EDU/EDDIR

Search People | Staffing | Site Info | State-Level maintenance | Help

System: Entire State (All)
School: Entire state (All)

Positions | **Application Access**

Choose columns | Filter results | Group results | Export | View

Action	School Name	Application	Staff Position Description	Access Level
Clear		official		
View	Northside High School	Official State Collections	Official State Collections application user that can view all school data.	View

Access is given in the Education Directory through the Application Access tab.

Add to Official State Collections application

Explain how to access the 20 or 40 day report and explain how the information is collected for each item. What do we tell IT to access this report?

AIM - Official State Collections Tile

The attendance collection summary is what most districts want for data viewing.



The screenshot shows the 'Official State Collections' web application. At the top left is the Alabama State Department of Education logo. The main header reads 'Official State Collections' with the URL 'STUDENT.ALSDE.EDU/COLLECTIONS/' below it. A navigation bar contains 'App Home', 'Attendance' (circled in red), and 'Help'. Below this, a dropdown menu is open under 'Attendance', listing 'Attendance Collection', 'Attendance Collection Errors', and 'Attendance Collection Summary' (highlighted in yellow). To the left of the dropdown are labels for 'School Year', 'System', 'School:', and 'Collection:', each followed by a dropdown arrow. The 'Official State' text is partially visible on the left edge.

Explain how to access the 20 or 40 day report and explain how the information is collected for each item. What do we tell IT to access this report?

AIM - Official State Collections Tile

K12													
	Students	Currently Enrolled Students	Currently Enrolled Free	Currently Enrolled Reduced	Currently Enrolled Free/Reduced	Currently Enrolled Paid	Currently Enrolled Free/Reduced Percent	Pupil Days	STC Days	Attended Days	Absence Days	ADM	ADA
78	5250	4906	3470	165	3635	1271	74.09	744521	5189	685590	53742	4864.023	4510.457
00	464	440	270	14	284	156	64.55	65470	0	62158	3312	430.724	408.934
00	410	384	347	6	353	31	91.93	57598	0	53513	4085	378.934	352.059
00	451	411	293	13	306	105	74.45	62844	0	58761	4083	413.447	386.586
00	371	349	244	14	258	91	73.93	52688	0	49061	3627	346.632	322.770
78	1504	1369	895	48	943	426	68.88	214108	2	194986	19120	1408.592	1282.803
00	1198	1143	814	43	857	286	74.98	171035	0	158719	12316	1125.230	1044.204
00	460	440	274	17	291	149	66.14	65334	0	61308	4026	429.829	403.342
00	355	336	302	10	312	24	92.86	50232	0	47059	3173	330.474	309.599
00	76	33	30	0	30	3	90.91	4560	4535	25	0	0.161	0.161
00	7	1	1	0	1	0	100.00	652	652	0	0	0.000	0.000

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